

DIA Elementary School Call for Faculty Applications

1. Position title: Japanese elementary school faculty (yearly contract)

2. Number of positions: 1 (GANET: Grade Attached Native English-speaking Teacher)

3. Starting date: April 1, 2024

4. Requirements:

- valid and current teaching qualifications and credentials related to the responsibilities of the position;
- bachelor's degree or higher in a relevant discipline;
- outstanding references as a teacher for English language learners;
- minimum of 2-year teaching experience;
- willingness to support the school's extra-curricular activities program;
- commitment to inquiry-based methodology and pedagogies promoted by the International Baccalaureate (IB);
- commitment to the school mission and to modeling and developing in students all attributes of the IB Learner Profile;
- ability and willingness to contribute positively to the school community, including meeting requirements related to International Baccalaureate (IB) authorization/evaluation;
- an understanding of, and appreciation for, Christian values.

➤ In addition, the ideal candidate will:

- Have IB teaching experience, in particular with PYP classes.
- Have completed a category 1 workshop in IB PYP.
- Have professional experience working with students whose first language is not English.
- Have some degree of Japanese language proficiency, though this is not required for the position.

*After screening, the candidate may be hired as a full-time employee. In this case, the term of contract will be one year from April 1, 2024. However, the contract may be renewed for a period not exceeding three years.

5. Compensation: In accordance with the Doshisha rules and regulations.

6. Required application materials:

(1) Cover letter of application outlining vacancy related experience

(2) Resume that includes the names, email addresses and contact telephone numbers of three referees, including most recent supervisors

(3) A one-page statement of philosophy of education

**Please note that submitted materials will not be returned.*

7. Application period: effective immediately until December 1, 2023

8. Application procedure: Please send all application materials in the form of attachments by email to office@dia.ed.jp. Related inquiries should also be sent to office@dia.ed.jp.

9. Selection process:

Short listed candidates will be contacted by email to arrange an interview. Please understand that due to the large number of applications received, only successful applicants will be contacted. In the event that an outstanding applicant is identified early in the search process, the search committee reserves the right to make an appointment before the dates mentioned above and to bring the search to a close.

*Please note the school cannot reimburse travel expenses or any other kind of expenses incurred in order to participate in related interviews. First-round interviews for short-listed contacts located overseas will be conducted using online conferencing technology.